



**SURVEY OF PAKISTAN
DIRECTORATE OF PRINTING & GEODESY
Rawalpindi**

**INVITATION TO BID
(Procurement of Construction Tools/Misc Items for Quetta/Rawalpindi)**

Survey of Pakistan (SoP), invites bids through PPRA EPADS under the Project titled **“ESTABLISHMENT OF NEW GENERATION NATIONAL GEODETIC DATUM OF PAKISTAN (Datum Project)”** for the procurement of General items, Construction tools, Hardware, Electric/Misc. items etc as mentioned in tender document for delivery at SoP Rawalpindi and Quetta through suppliers / contractors etc., who are active taxpayers with valid GST, NTN tax certificate for General items supplier, Hardware etc.

Bidding documents, containing detailed terms and conditions, technical specifications, method of procurement, procedure for submission of bids, bid security, bid validity, opening of bid, evaluation criteria, clarification/rejection of bids, performance guarantee etc., can be downloaded from PPRA’s website, EPADS www.eprocure.gov.pk and SoP website www.sop.gov.pk.

The bids, prepared in accordance with the instructions in the bidding documents, must be uploaded on PPRA EPADS, and original Bank draft (earnest money) must reach Survey of Pakistan, Faizabad, Murree Road, Rawalpindi duly addressed to the “Chairman Purchase Committee, Datum Project, on or before **01-01-2025 at 14:00 hrs.** Manual bids, shall not be accepted. Electronics Bids will be opened on the same day at 14:30 hrs.

(MUHAMMAD AQIB)
CHAIRMAN PURCHASE COMMITTEE
DATUM PROJECT
051-9290241

TERMS & CONDITIONS

1. Technical & Financial Bids should be submitted through PPRA EPADS on or before **14:00 hours on 01-01-2025**. These will be opened at 14:30 hours on the same day in the presence of bidders or their authorized representatives.
2. The method of procurement is **Single Stage – one envelope** as per PPRA’s rules.
3. Only registered suppliers who are on Active Tax Payers List (ATL) of FBR are eligible to participate in the bidding process. The supplier should attach a proof that he is on ATL of FBR Data Base.
4. Forms/ Proforma for Technical & Financial Proposal, to be uploaded, is attached as **Annex-A**.
5. Rs. 200,000/- earnest money in shape of pay order/bank draft in the name of Chairman Purchase Committee, **Datum Project**, Survey of Pakistan, Rawalpindi enclosed in the envelope should be submitted to Chairman Purchase Committee on or before date of Opening of bids.
6. Bidder shall not submit any document after due date except in response to any clarification sought by Project Director and in response to clarifications no change shall be made.
7. **Survey of Pakistan reserves the right to reject any or all bids or accept any bid subject to the relevant provisions of PPRA Rules-33.**
8. **Quantity of items can be increased or decreased.**
9. In Proposal, the prices should be inclusive of all leviable taxes. The bidders should also provide the detail price analysis of the items in their Financial Proposal along with net quoted unit rate with GST and without GST showing complete pen picture of their quoted prices. Prices should be mentioned both in words & figures. In case of difference, the amount given in words will be accepted.
10. Bids will be valid for 120 days from the date of opening of bid.
11. Successful bidder(s) will have to manage the delivery of approximate 50% of each General items, Construction tools, Hardware, Electric/Misc. items etc as mentioned in tender document at SoP Faizabad, Rawalpindi and 50% of these items at Geo Informatics Center (GIC) Brewery Road, Quetta.
12. The complete detail of required items in tender notice is mentioned below in this document.
13. Successful bidder(s) will be required to execute agreement governing the terms & conditions of the contract.
14. **Liquidation Damages:** The firm has to pay liquidation damages for the period of delays in supply of deliverables upto rate of 2% of the contract price per month or part of a month exceeding the original delivery period subject to the provision that total liquidation damages thus levied will not exceed 10% of the total contract price.
15. **Performance Guarantee:** Performance Guarantee shall be submitted just after successful submission of deliverables and after obtaining Acceptance letter from SoP. 10% performance guarantee will remain held with SoP and be released after 60 days of supply of goods.

- a. Bank Guarantee furnished against this contract is un-conditional and en-cashable at the will of the firm. Firm will undertake not to hinder/restrain its encashment through court, extra judicial or any other way (including administrative process)
 - b. If the firm fails to produce the Bank Guarantee within specified period, SoP reserves the right of cancelling the contract at the risk and expense of the firm. In the event of un-satisfactory performance or of any breach of terms of the contract, the bank guarantee shall be forfeited to the govt at the discretion of the firm.
16. **Confidentiality:** The firm shall not, during the process of execution or after expiration of this contract, disclose any proprietary or data without the prior written consent of SoP.
 17. **Force Majeure:** Both the parties shall not be held responsible for any delay occurring in the Project due to event of Force Majeure such as acts of God, War, Civil commotion, Strike, Lockouts, Act of Foreign Govt and its agencies and disturbance directly affecting the parties over the events or circumstances where both the parties have no control. In such an event both parties will inform each other within 15 days of the happening and within the same timeframe about the discontinuation of such circumstances / happening in writing.
 18. Any firm, which furnishes wrong information, will be liable for legal proceeding. Any contract awarded in such case when find out, will be cancelled.
 19. The firm should bid through its registered account of EPAD, which infer that the proposal submitted by the bidder is a binding of the firm.
 20. The bidder/lead should not be blacklisted by any of its clients. An affidavit to this affect must be submitted by the bidder.
 21. **Litigation:** In case any dispute, only court of law at Islamabad/ Rawalpindi have jurisdiction to decide the matter.
 22. For more information and for samples view, the items must be seen at SoP, Headquarters Faizabad, Rawalpindi by the interested bidders before bidding. For inspection, please contact **Mr. Muhammad Aqib, Chairman Purchase Committee, No. 8 Geodetic Unit, SoP Rawalpindi at telephone No. 051-9290241 or Mr. Farhan Zafar (0304-7390408) or Mr. Muhammad Abu Bakar (0303-8536437) during office hours.**

EVALUATION CRITERIA

1. **Technical & Financial Evaluation:** Technical & Financial Evaluation Reports of the Proposal will be made as per tender specifications. The Procurement Committee will evaluate the proposal and qualification. Evaluation Criteria as below:
 - i. Certificate Active Tax Payer for-Income Tax & Sales Tax
 - ii. Compliance of each sub-item of Tender Specifications as mentioned in Form-A will be required.
 - iii. Certificate that “The company is not Blacklisted” on Judicial Paper.
 - iv. Pay order/bank draft Rs 200,000/- as Earnest Money
 - v. **For the evaluation, the total cost of whole package indicated in the Proposal will be considered.**
 - vi. The Purchase Committee will determine whether the Proposal is complete. The cost indicated in the Proposal shall be deemed as final and reflecting the total cost of these materials. Omissions, if any, in costing any item shall not entitle the firm to be compensated and the liability to fulfill its obligations within the total quoted price

shall be that of the Vendor. The lowest Financial Proposal will be considered as the most advantageous bid.

RESPONSIBILITY AGAINST DAMAGES/OWNERSHIP

The bidder shall be responsible for whole/any damage caused to the item(s) by accident / improper handling / loading, un-loading, before handing over to / taking charge by Survey of Pakistan (SoP). The bidder shall replace the same at its own cost.

PAYMENT:

- i. Payment shall not be made in advance and against partial deliveries.
- ii. The bidder shall provide necessary and supporting documents along with invoice.
- iii. The bidder shall submit an application for payment to the Project Director Datum Project Survey of Pakistan Rawalpindi. The application shall be accompanied by such invoices, receipt or other documentary evidences as SoP require, state the amount claimed and particulars of items supplied/equipment up to the date of application for payment.
- iv. The SoP will undergo verification of the specifications and details of the delivered items. Payment will be rendered upon issuance of a satisfactory certificate by the relevant Technical Evaluation Committee. In the event that the Supplier provides materials of substandard quality, said materials will not be accepted and shall be returned to the Supplier. The Supplier will be held responsible for the entire cost associated with the delivery in such instances.
- v. SoP shall make payment for items supplied provided to the bidder as per Govt. policy in Pak Rupees through crossed Cheque.
- vi. All payment shall be subject to any and all taxes, duties and levies applicable under the laws of Pakistan for the whole period starting from issuance of Supply Order till delivery of the items.

SUPPLY PERIOD:

The most advantageous firm will have to provide all items within a period of ten days on receipt of work order.

AGREEMENT DEED

After receiving work order/supply order, the firm has to sign a formal agreement deed on a stamp paper of appropriate value as per attached sample.

CONTRACT AGREEMENT

GOVERNMENT OF PAKSITAN
(MINISTRY OF DEFENCE)
SURVEY OF PAKISTAN
RAWALPINDI

Contract No. /11-A-25/Datum Tender, dated: - -2024
Refers Supplier's Tender No.

An agreement made the _____ day of ----- Two Thousand Twenty Four between the President of Pakistan (herein after called the "PURCHASER" on the one part and M/s. -----

-, "SUPPLIER" on the other part.

Whereby it is agreed that the Purchaser shall purchase and the Supplier will supply all items described in the schedule given hereunder at the price mentioned therein already transmitted through letter of intent subject to the special conditions as follow:

SUPPLY SCHEDULE

Description of Stores	Qty/ (Units)	Rate per unit including taxes (Rs.)	Total Cost including taxes (Rs.)	Delivery Date
				On or before
Total:				

WARNING: Any information about the sale/purchase of the stores under this contract shall not be communicated to any person, other than the manufacturer of the stores or to any press or agency not authorized by the Surveyor General of Pakistan/Ministry of Defence to receive it. The breach of the undertaking shall be punishable under the Official Secrets Act, 1923

CONTRACT CONDITIONS/CLAUSES:

- 1). **Name of consignee:** **Project Director, Datum Project, Survey of Pakistan Rawalpindi.**
- 2). **Supplier's Name and Address:** M/s.
- 3). **Supplier's NTN No.**
- 4). **Supplier's Sales Tax Reg. No:**
- 5). **Date of Delivery:**
- 6). **Safe installation of Steel sheet** Supplier will ensure safe delivery of all items at destination. In case of damage to any item, the firm will be responsible to bear all expanses of repair.
- 7). **Inspection:**
 - a) Inspection Authority: **Technical Evaluation Committees (TECs)**
 - b) Inspection Officer: **Chairman Technical Evaluation Committees**
 - c) Place of Inspection: **Consignee's Premises at HQs, Survey of Pakistan, Faizabad, Murree Road, Rawalpindi.**
 - d) The Inspecting Officer will be informed 02 working days in advance about the time for inspection
- 8). **Checking of Stores at Consignee's End:** All stores will be checked at consignee's premises in the presence of supplier's representatives. If, for the reasons of economy or other the supplier decides not to nominate his representative for such checking, then advance written notice to this effect will be given by the supplier to the **Project Director, Datum Project, Survey of Pakistan Rawalpindi** under intimation to **CPC** prior to or immediately on delivering stores. In such an event, the supplier will clearly under take the decision of consignee with regard to quantities and description of a consignment, which will be taken as final and if any discrepancy found will according be made up by the supplier.
- 9). **Terms of Payment:**
 - a) 100% payment of value of the stores supplied will be paid to M/s. -----
-----, through Cheque by submission of bills duly supported by the **NOC** from concerned **TEC**
 - b) Bill will be furnished to the Project Director, Datum Project SoP, Rawalpindi.
- 10). **Taxes & Duties:**
 - a) **Duties & Taxes Applicable:** The prices quoted are inclusive of all kinds of duties and taxes. The purchaser shall not be liable for reimbursement of duties and taxes on the contracted goods other than those given in the quoted rates. The payment of element of taxes and duties, which are included in quoted rates, will be made to the supplier only after production of duly authenticated documentary proof of its payment to the respective department. In case fresh taxes and duties are levied by the government after opening of the tender will signing of the contract and during the currency of the contract i.e. within the original delivery period) or if the existing rates of taxes are increased after opening of the tender and during the currency of the contract, liability shall be of the purchaser and the same shall be reimbursed to the supplier at actual, on production of documentary proof of his payment duly authenticated. In case of any subsequent decrease in existing or future duty or taxes by the Govt. after opening of tender and during the currency of the contract the liability

- shall be of the supplier and the supplier shall reimburse the same to SoP.
- b) For release of payment, the supplier would be required to furnish the following documents to **Project Director**.
- i** Proof of registration with Sales Tax Department (Copy of Registration Certificate).
 - ii** Sales Tax Invoice in original showing description/quantity/value of good and current amount of Sales Tax leviable thereon.
- 11). **Bank Guarantee Clause:**
- a) To ensure timely and correct supply of stores and smooth execution of warrantee conditions the firm will furnish a bank guarantee/draft from a schedule bank for an amount of 5% of the total value of the contracted stores amounting to **Rs. -----** to **CPC**. After completion of warrantee period i.e. 01 month from the date of signing of NOC by **PC** the supplier will request the **CPC** through **Project Director** for the withdrawal of bank guarantee/draft. The bank draft will be encased/deposited in SoP's bank account. The bank draft shall be produced by the supplier within **07 days** from the date of issue of letter of intent/signing of contract deed and shall remain in force till completion of the warrantee period beyond the date of inspection.
- b) If the supplier fails to produce the bank guarantee/draft within the specified period, the Project Director reserves the right of canceling the contract at the risk and expense of the supplier. In the event of un-satisfactory performance or of any breach of terms of the contract, the bank guarantee/draft shall be forfeited to the government at the discretion of the purchaser. On satisfactory performance of the contract the bank guarantee/draft will be returned to the supplier by CPC, on receipt of clearance from the Consignee.
- Bank guarantee/draft furnished against this contract is un-conditional and en-cashable at the will of purchaser.
- c) Supplier undertakes not to hinder/restrain its encashment through court, extra judicial or any other way (including administrative process).
- 12). **Supplier Warranty/Guarantee:**
- a) The supplier shall furnish warranty for defects in material workmanship, and satisfactory performance for one month. The material will be of the high-test grade and consistent with general expectable standard for the stores of type ordered in full conformity with governing specifications and performance of stores with the liability of replacing defective/unacceptable part free of cost within **07 days** by the supplier on receiving the discrepancy report, failing which the purchaser shall have the right to purchase the stores (against the stores declared defective) at the supplier's risk and expense. The supplier also undertakes to make good the deficiency in supply, if any.
- b) Supplier's warranty shall be provided to the consignee along with the store.
- 13). **Inspection after Expiry of Delivery Period:** Unless informed and directed to the contrary during the currency of the contract, the Inspection Officer will continue the inspection of the work at firm's risk even after expiry of delivery period. Such acceptance will not prejudice the purchaser's right to cancel the contract or to extend the delivery period with or without liquidated damages.
- 14). **Failure and Termination:** Should the supplier fail to complete the installation of steel sheets within stipulated period of supply, on the expiry; the purchaser shall be entitled at his option to take either of the following actions:

- a) To cancel the contract or purchase from elsewhere the stores not delivered, at risk and expense of the supplier and without notice to him. The supplier shall also be liable to any loss which purchaser sustains on this account but shall not be entitled to any gain of repurchase.
- b) To make the supplier pay liquidation damages for the period of delays in supply up to the rate of **2%** of the contract value un-supplied stores per month or part of a month for the period exceeding the original delivery period subject to the provision that total liquidation damages thus levied will not exceed **10%** of the total contract value.
- c) If contract of the firm is cancelled at 'Risk and Expense' then the latest equivalent of their cancelled stores will be purchased at 'Risk and Expense' of the concerned firm if the cancelled type/category is not available in the market. Similarly, an item of contract on FOR (indigenous) basis may be produced at risk and expenses of the firm on FOR (Imported) basis and vice-versa in the interest of the state.
- 15). **Force Majeure:** Force Majeure shall mean any event, act or other circumstances, not being an event, act or circumstance, under the control of the purchaser or of the supplier. Non-availability of raw material from the manufacturer of stores, or of export permit for the export of the contracted stores from the country of its origin, shall not constitute Force Majeure.
- 16). **Special Instructions:**
Warranty/Guarantee:
- a) The technical committee will supervise the quality of store supplied. If any discrepancy is found, the supplier will be liable to replace the item at its own cost. The supplier shall replace the defective stores free of cost. Warranty/Guarantee Certificate with regards to all items being supplied would be provided to the consignee along-with the replacement.
- b) The Supplier will be strictly bound to supply the contracted material as per tendered specifications/ samples seen at SoP Headquarters, Rawalpindi, and fulfill all responsibilities in this regard.
- 17). **Litigation:** In case of any dispute, only court of jurisdiction at Rawalpindi shall have the jurisdiction to decide the matter.

SIGNATURES

PURCHASER

Designation	Project Director
Name	
Signature	
For and on behalf of the President of Islamic Republic of Pakistan.	

SUPPLIER

Name	
Designation	
Signature	

TECHNICAL & FINANCIAL PROPOSAL

Sl. No	Items	Brand Name	Unit Price (Rs.)	GST (Rs)	Unit Price including GST	Quantity	Total (Including GST)
1.	Garmala ,Steel (11 x 4 x 4.5 inches)					8	
2.	Garmala, Large, Wooden					16	
3.	Garmala , Medium Wooden					8	
4.	Garmala, Small Wooden					16	
5.	Kudaal (Large)					16	
6.	Kudaal (Small)					16	
7.	Trowel (Karandi) , Large (5x7 inches)					24	
8.	Trowel (Karandi), Small (5x2.5 inches)					24	
9.	Crowbar Large, (3-inch dia)					16	
10.	Crowbar small, (3-inch dia)					8	
11.	Hammer ,Iron Large ,(5x1.5x1.5inches) with wooden handle					20	
12.	Dhurmat, (6.5x6.5x1 inch)					12	
13.	Chisel large with Handle (12x1inch)					32	
14.	Pick Axe with Handle (20 inch)					28	
15.	Shawal, (10x10 inches)					48	
16.	Dagga (1x1x1 ft) 5.5ft rod					16	
17.	Hand Trolley-Chinese Design (2x3x2 ft) with 5ft rod					12	
18.	Camp Cart					52	
19.	Bucket Zink					52	
20.	Level Staves					12	
21.	Yakdan (Large)					18	
22.	Yakdan (Small)					16	
23.	Ground Sheet					68	
24.	Daree					38	
25.	key to Bind Steel Wire (7x3 inch)					16	
26.	Plumb Bob					8	
27.	Tessi with handle					16	
28.	Screw Wrench Small					12	

29.	Screw Wrench Large					12	
30.	Wire cutter					8	
31.	Wrench & Hex key set (10 pcs)					8	
32.	Tagari (Mortarboard iron)					28	
33.	Rambba (4x6 inches)					16	
34.	Rambba (6x8 inches)					16	
35.	Saw Blade (20x2.5x1 inch)					8	
36.	Hand Saw (14")					4	
37.	Pliers (complete set of 3pcs)					16	
38.	Hammer Rubber (2.5x4 inch)					8	
39.	Iron Rod (Dia: 2 inches) 10ft					16	
40.	Loading Belt (09 ft x 3inches)					32	
41.	Divider Set (stainless steel)					16	
42.	Hand level (1.5ft) (18x2x1 inches)					32	
43.	Stainless steel Scale (straight-24x16x2 inches)					16	
44.	Stainless steel Scale (L shape-24x16x2 inches)					16	
45.	Scales for Measurements, (120cm length)					24	
46.	Scales for Measurements (70cm)					16	
47.	Compass (for horizontal & vertical angle measurement)					14	
48.	Handheld GPS (Garmin)					14	
49.	Aluminium scale, (Gazz) 2.5ft					12	
50.	Wooden Scale,(Gazz) 150cm					16	
51.	Measuring Tape, (Nylon) 30m					14	
52.	Measuring Tape (steel) 15m					14	
53.	Measuring Tape (steel) 03m					22	
54.	Stencils Words 0-9 (sample can been at SoP office)					24	
55.	Stencils Alphabets A-Z (sample can been at SoP office)					24	
56.	Stencil MOVE BAND (sample can been at SoP office)					4	
57.	Stencil BENCH MARK (sample can been at SoP office)					4	
58.	Stencil frame 20x20 inch (sample can been at SoP office)					4	
59.	Stencil 2025. (sample, can been at SoP office)					4	
60.	Stencil 2025 (sample can been at SoP office)					16	
61.	Stencil (25) (sample can been at SoP office)					8	

62.	Stencil frame 30x30 inch sample can been at SoP office)					4	
63.	Stencil frame 60x60 inch (sample can been at SoP office)					4	
64.	Stencil frame Round shape 40 inch diameter					8	
65.	Pressure Spray Bottle (3ltr)					8	
66.	Plastic Pipe (3/4 inch), 350ft					1200 ft	
67.	Jerry Can Plastic (20 Ltr)					32	
68.	Plastic Drum (114 Ltr)					8	
69.	Extension Lead 7m heavy Duty (5 sockets, 5 buttons)					36	
70.	LED Light (50 Watt)					8	
71.	Electric Vibrator, 800W					8	
72.	Electric Wire, (Red, 7/29),					780 m	
73.	Electric Wire, (Black, 7/29)					780 m	
74.	Electric Board heavy duty (socket=03, button=05, Bulb holder=02					32	
75.	Welding Plant with accessories and 1 packet welding Rods					4	
76.	Branded Stone breaking Machine, 1650w, 65Amp (Commonly known as hilti machine)					12	
77.	Electric Generator (3kw)					8	
78.	Electric Grinder 3", 850 Watt with 6 cutting discs					1	
79.	Electric Grinder 4", 850 Watt with 6 cutting discs					1	
80.	Electric Grinder 5", 850 Watt with 6 cutting discs					1	
81.	Rechargeable Emergency, light with battery					18	
82.	Haversack tarpal, (for small tools), (15x9x9 inches)					26	
83.	Shoulder Bag (40x25x18cm)					18	
84.	Tarpal Parachute for Vehicle					18	
85.	Rope (Nylon 12mm)					760 m	
86.	Steel Sheets for Mixing (4x10ft), 20 gauge					16	
87.	Umbrella					22	
88.	Survey Umbrella (square)with base					16	
89.	Stool Steel (1.5x1.5x2 ft)					12	
90.	Safety Jackets					84	
91.	Safety Helmets					84	
92.	Long Rubber Shoes (pair)					32	

93.	Safety shoes (pair)					76	
94.	Protecting Goggles					40	
95.	Gloves Plastic (Pair)					184	
96.	Protecting Gloves Clouth(Pair)					184	
97.	Dungaree/ trouser shirt					72	
98.	Water Cooler (10 Ltr)					34	
99.	Empty Toolbox (for storing assorted items) (Guage = 18)					16	
100.	LPG Cylinder (8 Kg) with Burner					36	
101.	Plastic Sheet (7 m) for Curing (bundle)					8 Bundle	
102.	Grease (1 kg box)					36 kg	
103.	Steel Wire (4mm) for GNSS Mold sporting					16	
104.	Absorbing/ cleaning Foam (5x8x3 inches)					520	
105.	Toilet Soap (large) 172 gm					208	
106.	Duster clothes (30x18inch)					170	
107.	Tissue roll					80	
108.	Sand Paper (coarse-50 No)					140	
109.	Sand Paper (fine-220 No)					140	
110.	Parachute cloth (10x10 ft)					12	
111.	Scraper (200x25 mm)					32	
112.	Paint Roller (2.5x9 inches) (229x44 inches dia)					16	
113.	Writing Brush Small					112	
114.	Writing Brush medium					24	
115.	Paint Brush (5 inch)					40	
116.	Tarpal Parachute for Material (12*12) ft					16	
Total							
In words :							

**AUTHORISED SIGNATURE
NAME & SEAL OF FIRM/SUPPLIER**